



## Brigadoon Children's Camp Society

### Outdoor Centre Program Facilitator (10 Positions)

#### About Brigadoon

Brigadoon Village is a non-profit year-round recreational facility. During the summer months, we run an overnight summer camp program specific to children and youth living with chronic health conditions and other life challenges (such as grieving the loss of a loved one). During our Spring and Fall seasons, we have staff join us as part of our Outdoor Centre (ODC) Programming Team. Our Program Facilitators run a wide range of Outdoor Education activities for the groups who book our facility. Staff members will facilitate programs for diverse groups, including corporate retreats, school trips, and family camp programs.

**Our Staff Culture:** We work hard to establish a collaborative and positive community where we treat one another with kindness, understanding, and give one another the benefit of the doubt. We celebrate new ideas, encourage making mistakes and trying again, and emphasize effort rather than perfection. At Brigadoon, performing well at your job means also contributing positively to our team and environment. We teach our campers how to be compassionate, how to build connections, help them to build their confidence, and help them to bounce back when things don't go their way. That means that we need to be strong role models of these qualities as well. Most of all, we emphasize constant growth and improvement and are always striving to find a better way to do what we do.

Learn more about the ODC here: <https://brigadoonvillage.org/facilities/school-groups/>

**Contract Dates:** April 22<sup>nd</sup> – June 14<sup>th</sup>, 2024

#### Position Description

With a friendly and caring personality, Program Facilitators facilitate camp activities, coordinate the logistics of the group's stay, and help to support a fun and meaningful experience for each group who joins us throughout the season. The details of these responsibilities will change day-to-day, depending on the group and the programming but will include:

- Facilitating fun and intentional programs in a number of program areas
- Program set up and clean up
- Light cleaning
- Other tasks related to getting us prepared for each group and get ready for our summer season.

Reporting to the ODC Coordinator and Assistant Coordinators, Program Facilitators are organized and participant focused. Each staff member will be trained thoroughly in multiple program areas at Brigadoon Village.

These programs include:

- Canoe, kayak, and big canoe
  - Archery
  - Camp and Nature Crafts
  - Fire Building
  - Shelter building
  - Initiatives and Team building
  - Nature Hikes
  - Climbing and Belaying
- And More!

#### As A Member of Our Team, You Will Be Expected (And Trained!) To:

- Contribute positively to our camp environment.
- Manage your own wellness and communicate your needs. You're important!
- Model our philosophy and make intentional decisions to help develop and grow our campers and community.
- Ensure participant safety is maintained according to relevant policies and procedures.
- Plan and execute appropriate and engaging activities for a wide range of ages, skills levels, and developmental levels.
- In collaboration with other staff members, lead songs, activities, or skits during campfire.
- In collaboration with other staff members, plan and deliver large group programs and events.
- Regularly evaluate program delivery and customer service to ensure that all activities are of the highest possible quality.
- Help to ensure that our camp facility is well-cared for and kept clean and safe.
- Deliver friendly and kind customer service of the highest quality to each participant and group
- Complete any other tasks required to ensure the success of the Brigadoon Village ODC season.

#### Who We're Looking For:

We are looking to recruit a team of people whose strengths, skills, and backgrounds are as diverse as those of our campers. We are keen to have people join our team who are:

- Committed to consistent learning and growth
- Team players, willing to help in all areas
- Organized
- Strong communicators
- Competent and creative problem solvers
- Passionate

- Energetic and silly
- Kind and compassionate
- Flexible and able to adapt quickly

- Able to stay calm in high-pressure situations
- Desire to work LONG and challenging days
- A minimum of 18 years old

**Before your start date, we'll need:**

- Standard First Aid and CPR Level C
- Criminal Record Check and Vulnerable Sector Check
- Child Abuse Register Check (NS residents only)
- A complete Immunization History

**Further Position Details:**

This job is hard! Staff members will be expected to live on-site, working full days for 5 days a week. There will be 2 days off for each staff each week. We hire people for our full spring season but understand that with exam dates, etc., we may need to be flexible for when/how long people join us. Let us know what your availability looks like and we can be in touch to discuss the possibilities.

There will be a Staff Training period at the beginning of the contract before our first booking. We'll make sure that you have everything you need before you get started with groups!