



## Teacher/Chaperone Information Package

Thank you for your involvement in this trip. The role of the teacher/chaperone is hugely important to the success of the trip. By sharing in the experience, you will enrich your relationship with the students as well as enhance trust.

### About Brigadoon Village

Brigadoon Village is a non-profit year-round recreational facility which has been designed specifically to meet the needs of children and youth living with health conditions and other life challenges in Atlantic Canada. During the summer months, we operate a residential camp program designed to give camp opportunities to children and youth who might not otherwise be able to enjoy a sleepaway camp experience. Brigadoon passionately transforms the lives of our campers, ensuring that they have a place where they can get back to being kids – not patients, not charts of symptoms, just kids. We give extraordinary kids a chance to be ordinary. Late June-End of August is reserved for our summer camp programs, while we are open for site rentals and group bookings throughout the school year. Proceeds from our Outdoor Centre go towards supporting Brigadoon's summer camp programs.

The Brigadoon Outdoor Centre Staff do not have access to summer-camper registration files and information. If your child has any specific needs or requests, that information should be forwarded through the teachers on the trip.

### Communication on Site

Cellular service on site and in the cabins is limited. Cell service is best in the Dining Hall which is equipped with a cell signal booster. The Dining Hall also has Wi-Fi for your use when appropriate. The school will be contacted for any communications regarding individuals and then the message can be passed to Lead Teacher on the trip. Each Brigadoon Staff has a radio to communicate throughout the site. The Lead Teacher is also given a radio for the duration of the trip. Additional radios can be found in each cabin common room for use during emergencies.

### Accessibility

Our facilities are wheelchair accessible and are equipped with gender-neutral washrooms in the cabins and the dining hall. Participants who have requested additional accommodations will be communicated to you by the Lead Teacher.

### Food

#### Catered Programs

If you know someone who has stayed at Brigadoon before, we can guarantee that they raved about the food! Our Red Seal Executive Chef, Dianne Kendall, creates a menu that extends above and beyond traditional camp meals.

If you have dietary requirements or preferences, please let us know on the last page of this package. We are able to meet a wide range of needs and preferences including vegetarian, vegan, gluten-free, ketogenic and beyond. All meals are shellfish free, and nut free.

There are always snacks available and nobody goes hungry at Brigadoon! Due to the populations we serve please do not send any other food to the site.

Brigadoon is a safe space for all and having unknown food items on site puts others at potential risk and invites pests into the cabins.

#### Programs bringing their own lunch

If your class has been instructed to bring their own food, please make sure that it is nut and shellfish free. A microwave is available on site for participant use.

Coffee and tea are available in the Dining Hall at all times.



## Typical Schedule

7:45 Wake-up, get ready for the day  
8:30 Breakfast  
9:30 Program Rotation  
10:30 Snack  
10:45 Program Rotation  
11:45 Break  
12:00 Lunch  
1:00 Free Time  
2:00 Program Rotation  
3:00 Snack  
3:15 Program Rotation  
4:30 Free Time  
5:30 Supper  
6:30 Evening Program  
7:30 Campfire  
8:15 Snack  
Late Night Program  
9:00 Program finished for the day  
\*Bedtime determined by chaperones

## Your role as a teacher/chaperone at Brigadoon Village

At all times, participate, play and get to know the students. Take this opportunity to observe students in an alternate setting, take note of how the students interact with each other. Allow them to come up with ideas on their own and work through challenges together. Encourage participation and ensure that the students are meeting the expectations and showing Brigadoon Staff the utmost respect. **At no time should students be left with a Brigadoon Staff member without a teacher/chaperone present.**

**Opening Ceremonies** – you will be pulled aside for a brief teacher/chaperone meeting. A Brigadoon Staff will review expectations, give you a copy of the schedule and make sure that everyone is on the same page. After the meeting, please join into the remainder of Opening Ceremonies.

**Activities with Activity group** – Ensure your activity group is where they are supposed to be, when they are supposed to be there, and prepared to fully participate in all the activities. Allow the Brigadoon staff to facilitate the activity while you manage behaviors and ensure the students are showing the Brigadoon Staff respect and meeting the expectation's set by the school.

**During Large Group games** – Participate, remind participants of instructions and boundaries, promote fair and safe play. Sometimes activities have specific roles for teachers and chaperones.

**Meals** – Ensure students follow the instructions given by the Brigadoon Staff. Students should follow the same expectations they follow at school during meals. Teachers may invite students to line up for meals table by table ensuring every student has enough to eat. Manage behaviors, promote community discussion at your table and ensure the students clean up after themselves.



**Free time** – Free time is an important part of the Program. Allowing students time to share, rest and take a break is essential to the success of the program. Brigadoon Staff may be prepping or discussing upcoming activities. Teachers and Chaperones will follow the instruction of the Lead Teacher during this time.

**Nighttime** - Similar to free time, ensure that the students are meeting the expectations the Lead Teacher has stated.

Please review the following documents and return them to the Lead Teacher as soon as possible. Any questions should be directed to the Lead Teacher.